

2017 Dates for the Student Loan Repayment Assistance Program (SLRAP)

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| February 15, 2017 | 2017-18 SLRAP Application Available on TAJF Grants System |
| February 25, 2017 | Submission of 2016-2017 SLRAP Third Quarter LRAP Quarterly Certification DUE |
| First Week of March 2017 | Fourth Quarter Payment Mailed for 2016-2017 SLRAP |
| March 27, 2017 | Firm and Absolute Deadline for SUBMITTING 2017-18 SLRAP Application |
| Second Week of May 2017 | SLRAP Recipients for 2017-18 Notified |
| May 25, 2017 | Submission of 2016-2017 SLRAP Fourth Quarter LRAP Quarterly Certification DUE |
| First Week of June 2017 | First Quarter Payment Mailed for 2017-18 SLRAP |
| August 25, 2017 | Submission 2017-18 of SLRAP First Quarter LRAP Quarterly Certification DUE |
| First Week of September 2017 | Second Quarter Payment Mailed for 2017-18 SLRAP |
| September 15, 2017 | 2017-18 <u>MID-YEAR</u> ¹ SLRAP Application Available on TAJF Grants System |
| October 15, 2017 | Deadline for SUBMITTING 2016-2017 MID-YEAR SLRAP APPLICATION |
| November 15, 2017 | SLRAP Recipients for 2017-18 <u>MID-YEAR</u> Notified |
| November 23, 2017 | Submission of 2017-18 SLRAP Second Quarter LRAP Quarterly Certification DUE |
| First Week of December 2017 | Third Quarter Payment Mailed for 2017-18 SLRAP |

SLRAP Guidelines (page 4) state: Throughout the year, TAJF will verify applicants' ongoing eligibility. Dates and LRAP Quarterly Certification deadlines are subject to change by the discretion of TAJF staff.

LRAP QUARTERLY CERTIFICATION INSTRUCTIONS:

Texas SLRAP payments are paid in advance. Recipients are to use the funds received to pay the monthly payments (3) for the upcoming quarter. To receive the quarterly check to be mailed, you must complete the **LRAP Quarterly Certification** for the preceding quarter by the end of the third month of the quarter. For example if you received a payment for June – August, you must complete the LRAP Quarterly Certification on WebGrants by the end of August in order for the second quarter payment to be timely mailed on the 1st week of September. If it is not completed, then payment will be delayed. Steps for completing the LRAP Quarterly Certification: Log-in to **WebGrants**, select **My Grants** from the **Main Menu**, click on **Status Reports**, click on current **LRAP quarterly certification**, under Components select **LRAP quarterly certification** form, select "yes" or "no" for question 1-6 (#7 is optional to disclose pertinent information to TAJF), click **Save**, **Mark as Complete** and hit **Submit**.

¹ Mid-Year SLRAP eligibility requires that the applicant's date of employment with the qualifying organization was after the application deadline for the current SLRAP year. **Absolutely NO exceptions will be made to this requirement.** If you are hired on the last day of the application period, you can contact Lisa Melton to begin the application process. If you are hired one day after, you will have to wait to apply during the next regular application period.

LRAP Quarterly Certification

Please certify the following items by selecting 'yes' or 'no'.

1. I certify I am either a) licensed to practice law in Texas, or b) licensed in another state and employed by an immigration legal services nonprofit.

1. Attorney Licensure* Yes No

2. I am an attorney in good standing with the licensing entity.

2. Good standing* Yes No

3. I have used all of the previous loan advances toward payment of the debt as certified to in my application.

3. Loan Payments* Yes No

4. I am not in default, deferment or forbearance for any of my student debt, and I understand that the Texas Student Loan Repayment Assistance Program retains the right to request proof of loan repayment.

4. Not in default* Yes No

5. I continue to have outstanding eligible debt greater than the amount of the loan advances.

5. Eligible debt* Yes No

6. I applied for any and all other loan repayment assistance programs available to me for which I was/am eligible and I have fully disclosed such assistance in the application which serves as the basis for this LRAP loan.

6. Other LRAP* Yes No

7. Special Circumstances

If applicable, describe any special circumstances or disclosures which may render information provided in the LRAP application changed and/or inaccurate. (character limit of 2,000)
